

KRVA BOARD MEETING – Planning Meeting

Day 1 - Saturday, September 17, 2016

Meeting Date: September 17, 2016

Meeting Location: Comfort Inn Suites, Allentown, PA

Welcome/Call to Order: Michelle Carlton, Commissioner

Attendance:

Administrative: Commissioner	Michelle Carlton	1 PM
Secretary	Debbie Fajerski	1 PM
Treasurer	Jeff Stubblefield	1 PM
Division Chairs: Adult	Vacant	
Junior Girls	Ray Reilly	1 PM
Junior Boys	Josh Brenneman	-----
High Performance	Brian Smith	-----
Outdoor/Beach	Chris Ho	-----
Referee	Mike McPoyle	-----
Coaches Development	Dan Mickle	-----
Staff: Event Coordinator	Laura Davies/Chynna Tavares	-----

Quorum Declaration: **Quorum not achieved**

Meet and Greet of New Board Members: Debbie Fajerski, Secretary and Jeff Stubblefield, Treasurer

Informal meeting discussing subjects to be addressed on Day 2 of the Planning Meeting

1. Motion to be presented regarding the Restructuring of the Board by the Sports Performance Group – discuss rewriting of the By-Laws
2. Motion to be presented to remove one position from the board – Outdoor Chair due to lack of participation

3. Discussion of having a rotating fund for legal expenses (having a contingency fund to safeguard from any unexpected expense – Jeff feels we have enough funds in our operational expense and therefore it is not necessary to add a reserve fund
4. Discussion on whether or not there is a necessity for a better appeal process when a sanction is imposed – We must follow the documented process required by the appeal process in order to be covered by the Region Insurance
5. Discussion on Referee fees paid during Region sponsored events. Would like to address a new format and set criteria for pay
6. The amount of Site Referees during Region Sponsored Events – Do we eliminate them at Region sponsored events, possibility of eliminating the shortage of officials
7. Discussion regarding the search and hire of a full time position in the KRVA Regional Office.
8. Proposal by Michelle: The number of adult players in KRVA has been seriously declining. We would like to apply for the incentives grant to help regain some of the membership loss in the region. The proposal is to reimburse Adult Players (not officials or Adult w/Juniors) memberships for \$35 each for the upcoming season. We would track the number from the previous years to get some idea of the success of the program. We would also like to fund two adult leagues, one east, one west. Hopefully to regain some of the interest in Adult Volleyball that has waned in the past few years.
9. Grants requested by the Commissioner, Michelle Carlton (see attachment)

ADJOURN 5:15 P.M.

Submitted: Debbie Fajerski, Secretary

KRVA Board Meeting – Planning Meeting Minutes

Day 2 - Sunday, September 18, 2016

Meeting Date: September 18, 2016 Meeting Location: Comfort Inn Suites, Allentown, PA

Welcome/Call to Order: Michelle Carlton, Commissioner

Attendance:

Administrative:	Commissioner	<input type="checkbox"/> Michelle Carlton	9:00 AM
	Secretary	<input type="checkbox"/> Deb Fajerski	9:00 AM
	Treasurer	<input type="checkbox"/> Jeff Stubblefield	9:00 AM
Div. Chairs:	Adults	<input type="checkbox"/> Vacant	9:00 AM
	Junior Girls	<input type="checkbox"/> Ray Reilly	9:00 AM
	Junior Boys	<input type="checkbox"/> Josh Brenneman	-----
	High Performance	<input type="checkbox"/> Brian Smith	9:00 AM
	Outdoor / Beach	<input type="checkbox"/> Chris Ho	-----
	Referee	<input type="checkbox"/> Mike McPoyle	7:00 PM
	Coaches Development	<input type="checkbox"/> Dan Mickle	9:00 AM
Staff	Event Coordinator	<input type="checkbox"/> Laura Davies/Chynna Tavares	-----
Guests:	Closed Meeting** Erik Hertzog		

Quorum Declaration: **Quorum achieved**

Announcement: Ray Reilly has announced his resignation as of 7-31-2017 He will have one year remaining on his term. He would like Michelle to appoint Erik Hertzog for the remaining term.

Motion: by Michelle Carlton to appoint Erik Hertzog for the remaining term as the Junior Girls Chair beginning 8-1-2017.

Question: Is it possible to include Erik in non-sensitive matter information during the duration of Ray's final year.

Discussion: Eric will not be permitted to receive any legal insurance information but will be observe and give input during Board Meetings. He will not be eligible to vote on a motion.

Motion approved unanimously.

Motion by Michelle Carlton: To appoint Chynna Tavares the interim Adult Chair as of September 18, 2016,

Discussion: Is this a conflict of interest due to the fact that she is employed by the Region. Result of discussion is no conflict of interest perceived by BOD, just concern that the membership may see this.

Conclusion: Adding youth, energy will be a positive.

Call for vote: Michelle Carlton abstain, Motion passed

Motion: To approve the contracting of Sports Performance Group for the Board Restructuring Project per the attached quotation, total amount not to exceed the 15,000 budget approved by the Board of Directors at the August 2015 planning meeting.

Vote: Unanimously accepted

Board Meeting Dates: October 12, 2016, December 14, 2016, March 17, 2017 (annual meeting)
Harrisburg, May 5, Harrisburg

Future: All reports to be submitted one week prior to meeting and they will be included in the agenda.

Elections: Elections will take place at the annual meeting in March (So any officer being elected can go to Nationals if they choose) (Candidate search and Nominations begin September 1 and presented by December 15, 2016 to February 1, 2017. This will be an editorial edit based on Structure and Function weigh in.

Online Voting: February to March 1 (Publish on the Website)

Nominating Committee: Michelle, Brian and the Adult Chair (interim)

Discussion addressed regarding new chairperson elected attending the National Convention. Should The outgoing chairperson attend or just the new. Based on the budget decision will be made.

Remove position: Outdoor Chair due to lack of participation in any and all history of the directors.

Discussion: remove the position.

Vote: Unanimously send to Structure and Function to put the motion to remove the position up and send to the board and incorporate those duties back to the individual chairs involved.

New Business:

1. Reimbursement of National Official Membership at the end of the season. Discussion: Official will be reimbursed for the Region Events after they work an event. They should be fulfilling their requirements before they are paid (must be in good standing within their requirements)
2. Fee Structure: Discussion – Paid for full day as long as they work 5 to 6 matches. If not, they should get match fee. (4 and under will receive match fee) (match fee entire weekend)
3. Clarify the procedure of pay: Officials Chair will work the numbers and will suggest future pay format. Will discuss with all people involved.
4. Events: All events have been currently run out of the Region Office. (Bid and Championships) All Open teams are eligible to participate in the Bid Tournament. All teams are eligible for the Club Regional Championships (Region is paying for the parking) Director is trying to obtain a sponsorship for the Bid Tournament. All housing etc. requirements are listed on the KRVA Events Page of the website.
5. Director/Commissioner has obtained a financial donation from an affiliate to help promote new officials to include the Pittsburgh area. Incentives will be provided to obtain new officials. RFPs for registration system for following year, office is working with SportWrench for free tournament.

Education: Dan – Explained new Impact Training Program

- a. Will post dates for the Impact Clinics being offered
- b. Looking for Impact Trainer for the West
- c. Incentive to get Coaches Cap Certified: Priority check in at Region Tournaments for the head coach of his or her team
- d. Resource Education site for coaches
- e. Monthly Webinars with Coaches and Referees
- f. Reaching out to the PA Coaches Association to offer a mentoring program
- g. Running more Regional Clinics for Education of Coaches
- h. Blizzard: Offered a sponsorship of \$10,000
- i. Cost to do Cap 1 and Cap 2 (requesting some subsidizing from the Region)

High Performance: Brian will submit his proposed expenditures for his program
See Attachment

Junior Girls: Proposed Budget, \$1,500

Junior Boys: Junior Chair not present

Officials: Changes requested: More Rating Events, representation to meetings and Seminars, 5 or 6 for Junior National Training Program (mentoring program)

Commissioner: Two Programs: Sponsor a Special Olympic Team and Sitting Team
Suggestions: Have one court dedicated at one of the regional events.

Must investigate how to stay within the requirements of PA153
Proposal sent to the underwriter for the Bid Tournament March 24 and 25
PVL, Sitting, Special Olympics

Budget:

Jeff will send final profit and loss spreadsheet of each division. Each division will communicate electronically regarding their budget requests and a budget proposal will be addressed at the October 12 Board Meeting.

Ridge Fund: Moved to it's own EIN and Non Profit Corporation. Has it's own Board of Directors. Can KRVA request help to promote volleyball throughout the region to help with programs expenditures of outside needs Example: sitting courts for a sitting team, nets for Needy high school program, YMCA.

Debbie: Scholarship Program for Junior Girl and Junior Boy (proposal to be presented at the October 12, 2016 Board Meeting.

Michelle: Region donated used volleyballs to 3 schools in Louisiana (44 each).

Eric offered donation of 200 uniforms without logos

Adjourn: 1:45 p.m.

Submitted by: Debbie Fajerski, Secretary

APPENDIX