

Minutes for Planning Meeting
August 11, 2018 - 9 a.m.
August 12, 2018 - 9 a.m.
Holiday Inn Express Meeting Room
16503 Lincoln Highway
Breezewood, PA 15533
814-735-7666

Saturday, August 11, 2018

9:00 a.m. - Welcome: Michelle Carlton, Commissioner

9:10 a.m. - Roll Call: Debbie Fajerski, Secretary

Attendees:

Michelle Carlton, Commissioner
Debbie Fajerski, Secretary
Jeff Stubblefield, Interim Treasurer
Chynna Tavares, Board Member
Josh Brenneman, Board Member
Joe Portland: Board Member

Motion: Motion presented by Michelle Carlton to approve the Minutes of the KRVA Board of Directors Meeting May 4, 2018, Seconded by Jeff Stubblefield.

Vote: Unanimous - Minutes Approved

Motion: Motion presented by Michelle Carlton to appoint Jeff Stubblefield Treasurer during the process of the election of officers to the Board of Directors.

Discussion: The term of Jeff Stubblefield, Treasurer has expired as of July 31, 2018. It has been requested that he continue as interim Treasurer until the nominating and voting process is complete.

Vote: 5 yes, 1 abstain

Motion approved

Topic: Change of email addresses:

- a. Emails: Emails for the Board of Directors: Advisory Board emails will be directed to the office and then send to appropriate emails. Treasurer, Secretary and Commissioner will go directly to the Board Member. Discussion: Advisory Board Members will have the first and last name in their email addresses.

Topic: Board Member Duties

- a. Conflict of Interest and Confidentiality Agreements signed by each Board
- b. Attend Meetings, (planning meeting, and additional 5 meetings.)

- c. All Board Members must do Safe sport and must stay current with each new one that is put forth. All Board Members are mandator reporters of any knowledge of any criminal activity or safe sport infractions.
- d. Each Board member will receive a second screening – financial screening (Use the USAVB screen) Nominees for election must be informed that they will receive a financial background check also.

Motion: Chynna: All Board Members and Nominees must submit to all background screens required by USA Volleyball and a subsequent financial background check performed by SSCI.

Second: Michelle

Vote: Unanimous

Topic: Current Election Status

1. Current Elections: Status of Elections to comply with current KRVA Board of Directors terms. Results and upcoming election dates.
 - a. Voting eligibility to vote for elections: You must be registered as a full adult member by 9-1 to 1-5 of the voting Year. (Effective 9-1-2018)
 - b. Special election (8-10-2018) to be held will use prior voting season members
 - c. Nominating committee for upcoming special election will be: Debbie Fajerski, Ray Reilly, Chynna Tavares
 - d. We will waive the 3 Day waiting period for revisions for the op code: Vote Accepted

Topic: Discussion on programs and budgets for next season in regards to budgeting.

- a. As an advisory board we will discuss throughout our board meetings: programs ideas and budget ideas to the planning meeting

Topic: Introduce and discuss the results of the Girls Pre-Season Club Commitment

- a. Explanation of Program
- b. Received positive and negative feedback from the Clubs
- c. A lot of clubs like the idea but then decided not to participate
- d. Some clubs have already given offers and implemented the program
- e. Positive result: Parents are asking more questions to the Region Office
- f. Policy was not made to accommodate two specific clubs
- g. This program is a trial program and can be changed.

Topic: Select KRVA Board Meeting Dates for 2018/2019

- a. Selected dates:
 - October 21, 2018 by phone 6:30
 - December 9, 2018 in Harrisburg 2:30
 - February 24, 2019 in Harrisburg 5 p.m.
 - March 24, 2018, Harrisburg 1 p.m.
 - August 10 and 11, Breezewood 9 a.m.

Topic: Board Positions

- a. Geographic representation: Need members from the West for the Board
- b. East, West, Central (3 Advisory Board at large members)
- c. West: Pittsburgh, East: Philly, Reading Central: York, Harrisburg, State College
- d. If there is none from each of the 3 positions they can be appointed by the Commissioner and approved by vote.
- e. Michelle has appointed two representatives to be advisory position to the Board for officials.
- f. Bylaw change to accommodate the geographic appointment of board member

Topic: Bylaw Vote

- a. Discussion to accept the presented Due Process Revision.

Motion: Motion presented by Michelle Carlton

Seconded by: Chynna Tavares

Vote: Unanimous

Motion Passed

Topic: Regionals/Bid Tournaments: Discussion on KRVA Junior Regional and Bid Tournaments

- a. Discussion how to increase the numbers of participating teams
- b. Discussion: Require the tournaments have the same formats
- c. Suggestion to have the Region run all the tournaments
- d. Clubs would still be able to make money by concessions etc.
- e. Tournaments will use the same Scheduling
- f. Rally: Same amount of courts as last year, Josh is going to speak with Penn State and Ohio State to come in and do an exhibition.
- g. Discussion Scorekeepers Clinic: Each club as a requirement must have a score keepers clinic

- h. Suggest to make a change to the Junior Ops Code to require each club to conduct a Score Keepers clinic by an official (list of officials to use will be provided by the Region): Boys: Dec 1 and Girls: Jan. 1.

Adjourn for Lunch Break – Noon

12:30

Topic: TM2: Discussion regarding new Program (replacement of AES)

- a. Explanation by Chynna regarding the system.
- b. TM2 is in the process of adapting a program structure to fit our needs
- c. Cost: We pay for what we use
- d. Better system
- e. AES has done some deceptive practices not acceptable to KRVA (allowing a tournament director to say they were a USAVB Tournament (Keystone Region) but was not a USAVB (Keystone Member)

Topic: Future direction of Region (1 Year, 3 year etc.)

- a. New Website proposal (content management system)
- b. Chynna gave description and needs for changing the website (user friendly, office accessibility)
- c. Proposal by Valerie Podczasy to create and maintain website: \$3,000 to create new website. Maintenance cost would be need basis only.
- d. This proposal has a lot more accessibility to the system. Valerie will train the office staff in Word Press.
- e. New website will be in place for the upcoming seasons

Topic: Present and future programs (Sitting)(Juniors)(Officials)(Adults)(Coaching)(sand)

- a. **Sitting Team** representing KRVA won the Gold Medal at Nationals
- b. We would like to invite them to come to the BANE for an exhibition,
- c. Discussion: Cost involved (possibly pay for: their \$900 entry fee to Nationals, Adidas uniforms, stipend for expenses to come to the BANE)

- d. Suggestion by Michelle to have a sit down with member of the team (Katie) to see what the possibilities could be in incorporating a Sitting Program and what funding would be needed.
- e. **Adult:** Suggestion to run a series of tournaments (5) with a cash prize for winners
- f. **HP Program:** USAVB has eluded that if we continue to run the HP Program (Girls) they will not permit us to participate in the tournament. **Discussion:** Michelle suggests we do not have a Girls team and conduct clinics. Realistic the girls are not being recruited from this tournament. The value for the Girls is in question. Boys however is different discussion.
- g. Suggestions: Self fund by the teams, Discussion: Not getting the high caliber players.
- h. Pay there way to the tournament, pay for their uniforms, not able to participate in consecutive years.
- i. Sponsor a Collegiate Showcase Prospect Camp for the girls \$50 registration fee. Suggest last weekend in February at the Nook
- j. Boys: Continue funding the boys program, with parent participation of \$500
- k. Offer a Coaches clinic the Friday evening before the Bid Tournament
- l. **Officials:** Appointed Glen Reed and Neal Kenzawski to be the Officials advisors
- m. Office will continue to assign (Chynna) through the assigning tool (need to purchase \$6,000) approved by Treasurer for purchase
- n. Pins were given last year and very much appreciated
- o. Continue with **intercity program**
- p. We need a pipeline for our Junior Nationals officials (get criteria out by Neal and Glen to help the official achieve the National Official) Identify head officials
- q. **Coaches:** Continue with the Art of Coaching Program
- r. Sponsor a Coaches clinic during the College Prospect Showcase
- s. **Sand:** Reach out to Nate Ocasico to run the program (camps, clinic etc), Josh will contact him.

Topic: Treasurer's Report, Jeff Stubblefield

- a. The KRVA Treasurer's Report was presented to the members of the Board of Directors for review and discussion.
- b. Discussion and Conclusion: For a Region of our population, we are in excellent financial standing.
- c. A copy of the KRVA Annual Treasurer's Report is available upon request.

Topic: 2018/2019 Budget Discussion

- a. Each category of the income and financial responsibilities of the KRVA was presented and discussed.

Motion to Adjourn for the day by Michelle Carlton

Seconded by Debbie Fajerski

6:00 p.m. Adjourn for the day

Day 2 - Sunday, August 12, 2018

9 a.m. Roll Call: Debbie Fajerski, Secretary

Attendees:

Michelle Carlton, Commissioner
Debbie Fajerski, Treasurer
Jeff Stubblefield, Interim Treasurer
Chynna Tavares, Board Member
Josh Brenneman, Board Member
Joe Portland, Board Member
Brian Smith, Board Member

Topic: Continued Budget Discussion

- a. Continued review of each category and adjustments made to accommodate the projected revenue and expenditures of the 2018/19 fiscal year.
- b. Conclusion of all projected revenue and expenditure changes were made and a final proposed budget was presented for approval.
- c. A copy of the 2018/2019 KRVA Budget is available by request.

Motion: A motion was presented by Chynna Tavares to approve the proposed KRVA financial budget for the 2018/2019 Fiscal Year.

Motion Seconded by Josh Brenneman

Vote: Unanimous

Motion approved

Topic: Creation of Ethics Committee: Explanation and discussion – presented by Michelle Carlton

- a. The Ethics Committee has been created to assist with the decision making of sanctioning members of the Region that have infractions. The members of the committee will not be identified.
- b. The committee will give advice regarding the action to take regarding the infraction. Names of club and member will not be identified to the committee.
- c. The committee will have to sign a strict confidentiality agreement.
- d. They will be responsible to give ethical advice to the Commissioner regarding the infraction however, it is still the final decision of the Commissioner to impose a sanction.

Topic: Scholarship Program: Discussion on criteria, recipients, amount of scholarship

- a. Leave all criteria the same, one male and one female and \$ amount will remain the same.
- b. Discussion place on the website girls that have accepted and committed to college volleyball program.

Topic: Tom Ridge Program: Discussion

- a. We received one applicant for the Tom Ridge 2,500: St. Basils Volleyball Program

Topic: Safesport:

- a. Has become the face of USA Volleyball.
- b. All adult members in any capacity who are in contact with the Juniors must take this course.
- c. They are in the process of again changing the course and updates and requirements will be forwarded.
- d. Safesport will send out guidelines on texting along with Facebook Messaging.

Topic: Structure and Function

- a. Committee Members: Dan Daugherty, Ron Humer, Debbie Fajerski (look one from the west)

Topic: Discussion and summary of KRVA 2018/2019 Planning Meeting

- a. A newsletter is being sent out to all members with tryout information with a list of tryouts. A club must do all the Club Directors criteria to be placed on the list.
- b. Club memberships # have increased
- c. Cliff notes will be sent out to the board regarding the weekly meetings.
- d. ? What the Region will look like in the next 3 years (value of our membership)
- e. Discussion of having a Regional League for the high school programs that do not want to go Nationals etc. Currently they are going to AAU events. (Boys)
- f. Registering as a Regional Team you can only play 4 hours
- g. There is a lack of female adult women in the Region. How do we make it grow?

Motion to Adjourn presented by Debbie Fajerski
Seconded by Michelle Carlton

Motion Pass
Meeting Adjourned: 12:07 p.m.

Minutes presented by:
Debbie Fajerski, KRVA Secretary