

KRVA Jr Girls Regular Offer Example

Email Subject Line: CLUB NAME

Email Body:

PLAYER NAME

CLUB NAME

20__-20__ CLUB SEASON

Dear Last Name Family,

We are pleased to offer Junior Player Name a spot with CLUB NAME for the upcoming 20__-20__ club volleyball season.

If you accept this offer, **it will be binding when you REPLY ALL to this email**. You are guaranteed a spot with the club and will be committed to club name for the entire 20__-20__ season. The club is also bound by this offer and the details of this email.

The cost of the club will range from: \$_____ to \$_____ for the season and that cost will include: _____ (i.e. uniforms, 6-8 tournaments, practices, coaching fees, etc.) _____.

Fees that are not included in the range above include: _____ (i.e. travel, meals, lodging, team bonding, etc.) _____.

This offer is for a _ (i.e. 14U) __ Age Level Team. There will be a maximum of __ (i.e. 12) __ players on the team.

INSERT OPTIONAL INFO HERE

You have 48 hours to respond with your acceptance or declination from the time stamp on this email. You must respond to this email, your decision must be in writing, and you must have offers@krva.org in the CC line in order for this offer to be valid.

We look forward to hearing from you soon!

Thank you,

Club Director Name

*** Optional Details may Include:**

Team Name

Skill Level of Team

Position

Jersey Number

Coach or list of possible coaches

Number of coaches

Potential schedules

Travel involved (potential cost for families for travel)

Practices – times, dates, locations